

**CORPORATE**

BFS -03/04- 69	<u>NNDR Write Offs Over £3,000</u>  To note the write offs these irrecoverable debts in accordance with the Council's Financial Regulations	Executive	8 March 04	Director of Finance	None	Laurence Knight
BFS -03/04- 70	<u>NNDR Hardship</u>  To decide which cases, if any, should be granted hardship relief	Executive	8 March 04	Director of Finance (Appendix not for publication)	None	Laurence Knight
BFS -03/04- 71	<u>NNDR Relief for Charities &amp; Non Profit Making Organisations</u>  To decide which cases and how much discretionary relief is to be awarded	Executive	8 March 04	Director of Finance	None	Laurence Knight
BFS -03/04- 72	<u>Progress report on the implementation of the key issues within the 2002/2003 Audit Letter</u>  To note progress to date	Executive	29 Mar 04	Report from the Director of Finance	Pricewaterhouse Coopers	Duncan McLeod
Cor -03/04- 55	<u>Items selected by Non-Executive Members at Council – Decision tracking</u>  To note the decisions taken at meetings of the Council in September and November 2003 in response to the following Non-Executive Member items raised: Wembley Development, Air Pollution in Neasden, Educational Standards in Brent, Review of Bus Lanes in Brent, Town Hall Security and Anti Social Behaviour and to inform the Council of the actions taken as a result	Executive	29 Mar 04	Report from the Democratic Services Manager	Internal only	Peter Goss
Cor -03/04- 43	<u>Elizabeth House, 341-345 High Road Wembley – Lease Renewal</u>  To approve terms of short term lease renewal	Executive	29 Mar 04	Report from the Director of Corporate Services	Internal only	Marcus Perry
Cor -03/04- 46	<u>Youth &amp; Community Centres Review – Update</u>  To agree lease terms outstanding on the following centres – Mahogany Arts and Pakistan Centre – and approve the repayment plan for Learie Constantine	Executive	29 Mar 04	Report from the Director of Corporate Services	Existing tenants and occupiers	Marcus Perry

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
Cor -03/04- 59	<u>Data Network Upgrade</u>  To agree the award of a contract for the supply of equipment, lines and support for an upgrade to the Council's data network.	Executive	29 Mar 04	Report from the Director of Corporate Services	Internal only	Stefan Samek
Cor -03/04- 60	<u>Brent Transport Services-East Lane Business Park-Offices and Workshops.</u>  To Approve terms of New Lease.	Executive	29 Mar 04	Report from the Director of Corporate Services	Internal only	Marcus Perry
Cor -03/04- 44	<u>Pyramid House, Fourth Way, Wembley – Lease Renewal</u>  To approve terms of new lease	Executive	26 April 04	Report from the Director of Corporate Services	Internal only	Marcus Perry
Cor- 03/04- 42	<u>522-524 Kingsbury Road – Lease Renewal</u>  To approve terms of new lease	Executive	26 April 04	Report from the Director of Corporate Services	Internal only	Marcus Perry
Cor -03/04- 56	<u>Disability Discrimination Act – Fourth Progress Report</u>  To note progress made and agree future plans to meet the requirements of the Disability Discrimination Act in relation to access to building services for people with disabilities, including additional requirements which come into force on 1 <sup>st</sup> October 2004	Executive	26 Apr 04	Report from the Director of Corporate Services	Internal plus Voluntary Sector organisations via the authority's DDA Working Group	Bernard Diamant
Cor -03/04- 58	<u>E-Government Programme 2004/5</u>  This report summarises progress towards the 2005 e-Government targets and proposes the allocation of funding to high priority projects across the authority in 2004/5.	Executive	26 Apr 04	Report from the Director of Corporate Services	Internal only	Dane Wright
PRU -03/04- 14	<u>The Regeneration Action Plan 2004 –2006</u>  To agree the regeneration action plan 2004 – 2006, the work programme to deliver the regeneration strategy for the next two years	Executive	8 March 04	Report from the Director of Policy & Regeneration	Consultation has taken place with partners, LSP, cross party members, LBB service units and managers	Andy Donald
PRU -03/04- 11	<u>Vital Signs Quarter 3</u>  To consider the top set of Performance Indicators which represent the key improvement priorities of the Council. This	Executive	29 Mar 04	Report from the Director of Policy & Regeneration	Internal only	Cathy Wellstead

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	report replaces the Quarterly Digest					
PRU -03/04- 12	<u>Best Value Performance Indicators 2002/03</u> <u>A Comparison of Brent's Performance</u>  To consider information on the way the Council has performed compared with the Audit Commission's family of Boroughs and the neighbouring Boroughs on all Best Value indicators	Executive	29 Mar 04	Report from the Director of Policy & Regeneration	Internal only	Cathy Wellstead

#### EDUCATION, ARTS AND LIBRARIES

EAL -03/04- 0024	<u>Annual Report on Education Standards</u>  To note the information on the education standards achieved in Brent schools in 2002/3	Executive	8 Mar 04	Report from the Director of EAL	Internal only	Catherine Ross/ Faira Elks
EAL -03/04-0031	<u>Green Paper – 'Every Child Matters'</u>  To consider the implications of the government response to the consultation on the Green Paper which proposes the integration of Education and Social Services provision with that of Health for Children and Young People. This includes the integration of services, joint working, common assessment framework and multi-professional teams. To consider the proposal in the Green Paper for the creation of children's trusts, which would be responsible (to the Council) for Education, Social Services and health work for children	Executive	8 Mar 04	Report from the Director of EAL	EAL staff, Brent Primary Care Trust	John Christie/ Jenny Goodall
EAL -03/04- 0033	<u>Voluntary Sector Grants criteria</u>  To approve (a) the revised criteria for the Main Grants Programme as from July 2004 and (b) the processes for grant application, assessment and monitoring	Executive	8 Mar 04	Report from the Director of EAL	A workshop with, and three briefing meetings for, representatives of voluntary sector organisations. BrAVA	Karen Tyerman

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
EAL -03/04- 0036	<u>Disposal of the Grange Museum</u>  To consider the recommendations for the disposal of the Grange Museum	Executive	8 Mar 04	Report from the Director of EAL	Internal only	Nitin Parshotam/ Alex Sydney
EAL -03/04- 0020	<u>Stonebridge School Accommodation – proposals from Stonebridge HAT</u>  To consider proposals for new school accommodation following the outcome of negotiations and the receipt of detailed proposals from the Stonebridge Housing Action Trust	Executive	29 March 04	Report from the Director of EAL	Initially Governing body, by meeting	Colin Moore/ Martin Stratford
EAL -03/04- 0034	<u>Building Schools for the Future (BSF) – The Next Steps</u>  To note the outcome of the Council's expression of interest to the Department for Education and Skills (DfES) for the government programme titled "Building Schools for the Future" for secondary schools due to be announced in March 2004, together with an overall project framework involving stakeholders	Executive	29 March 04	Report from the Director of EAL	Schools and Diocesan Boards concerned.	Nitin Parshotam
EAL -03/04- 0017	<u>Madison House, London Road, Wembley-lease renewal 2<sup>nd</sup> floor and acquisition of 3<sup>rd</sup> floor</u>  To approve renewal and new lease terms	Executive	29 Mar 04	Report from the Director of EAL	None required	John Fitzpatrick/ Louis Eden
EAL -03/04- 0039	<u>Brent Transport Service East Lane Business Park – lease renewal</u>  To approval renewal and new lease terms	Executive	29 Mar 04	Report from the Director of EAL	Internal	Nitin Parshotam
EAL -03/04- 0029	<u>Special Educational Needs Best Value Review</u>  To consider action to be taken in response to SEN BV Review report	Executive	29 Mar 04	Report from the Director of EAL	Reps from Schools, Social Services and Primary Care Trust	Rik Boxer
EAL -03/03- 0040	<u>The Standard School Year</u>  To approve ALG (Association of London Government) proposals to adopt the Standard School Year to replace the present 3 term academic year and also to agree a fixed Easter break.	Executive	29 March 04	Report from the Director of EAL	Schools, Governing bodies, diocese.	Judith Joseph/Martin Stratford

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
EAL-03/04-0042	<u>Lifelong Learning and Cultural Services Fees and Charges Schedules 2004/5.</u>  To approve fees and charges schedules for services within the Lifelong Learning and Cultural Services Division for 2004/5.	Executive	26 April 04	Report from the Director of EAL	None.	Karen Tyerman
EAL-03/04-0035	<u>Youth Service (part of What Young People Want BVR)</u>  To approve the recommendations of the Best Value Review that apply to the Youth Service and to agree the ensuing action plan.	Executive	26 April 04	Report from the Director of EAL	Young people and stakeholders during Best Value Review process. Subsequent consultation has taken place with young people and with Youth service staff	Karen Tyerman

#### ENVIRONMENT

ES-03/04-206	<u>Local Authorities Gold Resolution</u>  To consider the purpose of the resolution which is to vest "Gold" Chief Executive with the necessary powers to act on behalf of all the London Local Authorities, in responding to a catastrophic incident, including the power to incur expenditure.	Executive	8 March 04	Report from the Director of Environment	No external consultation needed	Gareth Daniel/ Richard Saunders
ES-03/04-152	<u>Roads/ Use of Roads Task Group</u>  To consider the report of the Task Group and the recommendations concerning consultation on CPZs, disabled parking and enforcement issues	Executive	8 Mar 04	Report from the Task Group (Chair, Cllr Fiegel)	None required	Phil Rankmore Transportation
ES-03/04-175	<u>Audits undertaken by Food Standards Agency on Environmental Health Food Safety Service</u>  To note the result of the two audits and agree to the Environmental Health Enforcement Policy being amended following themed sampling audit in December 2002 and a full	Executive	8 Mar 04	Report from Director of Environment	Internal Stakeholders	Lizzie Georgeou Env. Health

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	audit in June 2003 carried out in the borough by the Food Standards Agency (FSA). To also agree to the appointment of a 'Proper Officer' for the purposes of discharging our functions under the Public Health (Control of Diseases) Act 1984 and the Public Health (Infectious Diseases) Regulations 1988.					
ES -03/04 196	<u>A Masterplan for Wembley</u>  To agree the Masterplan and in conjunction with the Wembley Development Framework that it be used to determine the acceptability of planning applications within the Comprehensive Development Area.	Executive	8 Mar 04	Report from Director of Environment	A wide consultation has been conducted (2500) including local residents, landowners, statutory consultees and other organisations. An Exhibition has been held within the One Stop Shop.	Robin Buckle Planning Services
ES -03/04 200	<u>Wembley Stadium Station Bridge/Link</u>  To agree to Brent's ownership of new Wembley Link Bridge which is a development plan from the London Development Agency to improve connections and regenerate the area between the new National Stadium and Wembley Town Centre.	Executive	8 Mar 04	Report from Director of Environment	Network Rail Govt. Office for London Borough of Brent Greater London Authority London Development Agency	Phil Rankmore Transportation
ES -03/04 201	<u>Estate Access Corridor – Bridge over Chiltern Line</u>  To approval additional bridge strengthening works at additional cost and delay to Estate Access Corridor	Executive	8 Mar 04	Report from Director of Environment	None	Phil Rankmore Transportation
ES -03/04- 197	<u>Mapesbury Dell Doorstep Green</u>  To agree to use Mapesbury Dell (Hoveden Road, near Cricklewood Broadway/Shoot-Up-Hill) as a green open space, in partnership with the Mapesbury Conservation Area Trust, and turn it into a vibrant community asset, to include hard landscaping and lawn areas, a small pond, child education area, site furniture and tree and shrub planting; using Section 106 monies and funding from the New Opportunities Fund and the	Executive	29 Mar 04	Report from Director of Environment	Extensive community consultation has been carried out by the Mapesbury Conservation Area Trust through the local residents' AGM and a local open day, a local primary school and questionnaires to residents in the	Shaun Faulkner Parks Services

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	Living Spaces Scheme				surrounding area	
ES -03/04- 160	<u>Appointment of proper officer as a CCDC for Brent</u>  To agree the appointment of a proper officer as a Consultant for Communicable Disease Control for Brent	Executive	29 8-Mar 04	Report from Director of Environment	Internal only	Lizzie Georgeou Env. Health
ES -03/04- 190	<u>Willesden Sports Centre PFI – Final Business Case</u>  To agree final business case.	Executive	29 Mar 04	Report from Director of Environment	Area Consultative Forums	Sue Harper Env. Directorate
ES -03/04- 189	<u>Future Direction of Bridge Park</u>  To consider the future of Bridge Park following on from the findings of the Bridge Park Review.	Executive	29 Mar 04	Report from Director of Environment	Consultation done by consultant as part of the Bridge Park Review.	Sue Harper Env. Directorate
ES -03/04- 191	<u>Capital Spend on Carriageways &amp; Footways</u>  To approve the programme.	Executive	29 Mar 04	Report from Director of Environment	All Ward Councillors	Phil Rankmore Transportation
ES -03/04- 147	<u>Draft Air Quality Action Plan</u>  To agree an action plan as required by the Environment Act 1995 detailing measures or proposals which will improve air quality, which proposes 63 measures aimed at improving air quality in order to meet the 2005 objectives, given that Brent has declared parts of the borough Air Quality Management Areas and predicted that levels of fine particles and nitrogen dioxide would fail to meet the National Air Quality Objectives	Executive	29 Mar 04	Report from Director of Environment	ACFs	Yogini Patel Env. Health
ES -03/04- 115	<u>Pavilion at Neasden Recreation Ground – Disposal</u>  To agree lease arrangements for pavilion	Executive	29 Mar 04	Report from Director of Environment	Welsh Harp JJC members	Louis Eden Parks Services
ES -03/04- 172	<u>Adopting remaining updated Supplementary Planning Guidance on variety of topics to reflect the new UDP</u>  To approve new Supplementary Planning Guidance.	Executive	Mar/Apr 04	Report from Director of Environment	Local residents, ward councillors, residents' assoc., ACFs, stakeholders, parties for respective subject areas	Ken Hullock Planning
ES -03/04 203	<u>Willesden Sports Centre – Closure Relocation Strategy</u>  To agree alternative accommodation for users of Willesden Sports Centre during closure period.	Executive	Mar/Apr 04	Report from Director of Environment	Existing users	Sue Harper Env. Directorate

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
ES -03/04- 173	<u>John Billam – Update</u>  To consider the improvement and refurbishment of the Pavilion and building new purpose built changing rooms to Sport England specifications; to consider undertaking sport field levelling and draining for the purposes of sports pitches for cricket, soccer and hockey and also to undertake some hard and soft landscaping improvements to the John Billam area; This will then be accessible to local residents, schools, sports clubs and the wider community	Executive	26 Apr-04	Report from Director of Environment	Internal and Local Residents	Shaun Faulkner Parks Service
ES -03/04- 171	<u>South Kilburn Masterplan</u>  To agree and adopt South Kilburn Masterplan Area	Executive	24 May 04	Report from Director of Environment	Local residents, ward councillors, residents' assoc., ACFs, stakeholders, parties for respective subject areas	Robin Buckle Planning
ES 03/04- 204	<u>Supplementary Planning Guidance Notes: Design Statements and Affordable Housing</u>  To approve revised version of Supplementary Planning Guidance 4 and 21 as a result of feedback from public consultation.	Executive	24 May 04	Report from Director of Environment	Consultation with residents associations, housing associations, agents, architects and developers	Nicola Mochrie/ Delle Odeleye

## HOUSING

HSG -03/04- 18	<u>South Kilburn Master Plan – Effect of Impact Assessments</u>  For Members to consider the effect of the following impact assessments on the overall South Kilburn Master Plan (Transport, Health, Community Facilities, Education & Equalities) and whether changes to the Master Plan will have to take place	Executive	26 April	Report from the Director of Housing	New Deal for Communities Primary Care Trust	Martin Cheeseman
HSG -03/04- 20	<u>Stonebridge HAT</u>  The Council has been working with the Stonebridge Housing Action Trust to ensure that their succession strategy meets the aspirations of both the Council and tenants and in particular	Executive	26 April	Report from Director of Housing	No external consultation required	Martin Cheeseman



(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
------------	---------------------------------------	-----------------------	--	-------------------------	--------------------------------------	---------------------

	gives tenants a real choice of landlord. The report deals with a number of general policy issues as well as detailing the result of extensive negotiations with theHAT and Hyde Housing Association. It requires Members to consider whether they are minded to enter into a public private partnership with Hyde HA (or its subsidiary) in respect of those dwellings where the tenant has opted for the Council as their future landlord					
--	--	--	--	--	--	--

<b>SOCIAL SERVICES</b>
------------------------

SS -03/04 17	<u>Home Care Contract – Authority to retender</u>  To agree to the contract for home care services.	Executive	8 Mar 04	Report from the Director of Social Services	Providers and users	Christabel Shawcross
SS -03/04- 15	<u>Review of Transport Grant to Voluntary Organisations</u>  To agree the new criteria for funding and to agree the allocations against the new criteria	Executive	8 Mar 04	Report from the Director of Social Services	None required	Charles Hampshire Mike Bibby
SS -03/04- 12	<u>Integrated Community Equipment Store</u>  To agree to the establishment of a pooled budget as required by Department of Health between Brent Social Services and the Brent Primary Care Trust for the provision of an integrated community equipment service	Executive	8 Mar 04	Report from the Director of Social Services	Primary Care Trust	Christabel Shawcross
SS -03/04 13	<u>Continuing Care Criteria</u>  To note review of the first year of operation of the new criteria agreed last year and to consider further changes to NHS criteria as necessary	Executive	29 Mar 04	Report from the Director of Social Services	None required	Christabel Shawcross
SS -03/04- 19	<u>Grants to Voluntary Organisations</u>  To agree social services grant funding to the voluntary sector for 2004/5	Executive	29 Mar 04	Report from the Director of Social Services	None required	Jenny Goodall Charles Hampshire
SS -03/04- 18	<u>Annual Review of Social Services Charging</u>  To consider the annual increase in Statutory Social Services Charges including those for residential care, home care, rent	Executive	29 Mar 04	Report from the Director of Social Services	Internal only	Ros Howard

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	uplift and meals uplift					
SS -03/04- 16	<u>Extension of partnership arrangement between social services and the Brent Mental Health Trust.</u>  To extend the partnership arrangement between social services and the Trust for mental health social services	Executive	29 Mar 04	Report from the Director of Social Services	Brent Mental Health Trust/ Primary Care Trust	Christabel Shawcross
SS -03/04- 14	<u>Meals Award of Asian and Caribbean Frozen Meals</u>  To award the tender for the provision of meals for one vulnerable people from Asian and Caribbean	Executive	26 Apr 04	Report from the Director of Social Services	Service users	Christabel Shawcross